

George C. Marshall PTSA Meeting Minutes
Virtual Meeting Due to Pandemic
May 20, 2020

Members present: Carolyn Keehan (President), Sonia Lewis (VP), Maria Robles (Treasurer), Elizabeth Keegan (Secretary), Jeff Litz (Principal) -- via Zoom

1. President's Report: The minutes from the April meeting were approved. All of the PTSA leadership and most of the committee chairs will be returning to serve next year. We do need two people to conduct the summer audit of the PTSA. The lead person does need an accounting background; the second person does not. It requires an approximate four-hour time commitment and a final written report. We are also in need of a chairperson for the Reflections Art Contest, whose responsibilities also begin this summer. This year's theme is "I Matter Because." There are two openings to chair International Night as well. The PTSA may sponsor another online SAT mock test over the summer. Carolyn asked that everyone get their receipts in by the end of the month so we can close out the books.

2. Financial Report: There were few expenses since last month. The principal's \$1000 discretionary budget is still available and may be used towards grocery gift cards for our food-insecure families. ANGC registration fees may have to be refunded – it has not yet been finalized what the class will be doing with those funds. Student fees and senior dues were refunded through Pay4SchoolStuff. The PTSA had a request from the Student Newspaper to help with their budget shortfall which we will fund.

3. Principal's Report: Mr. Litz reported that seniors are officially done with classes on May 22nd. They will drop off materials (books, laptops, etc.) on May 26-27. Locker contents will be bagged and available for pickup. Families can email the school if they forgot/did not receive something. On June 3-5 seniors can drive by to pick up their graduation items. The staff plans to make it a festive occasion and families are encouraged to attend. There will be individual senior graduation photos taken at the school June 10-11; a sign up will be sent out. Underclassmen will not be returning their laptops for the summer. They will be required to turn in their textbooks and other school items, also in a scheduled drive by format. Online campus will continue as usual this summer. Students can repeat a course if necessary, but it will be done virtually. There is nothing definitive planned yet for an in-person graduation. That decision will be made in August or September. There will be a virtual graduation ceremony where every part of the commencement will be recorded, as well as a senior celebration video. IB certificates will be presented to graduates over winter break. The ANGC Senior Wall video will be in a PowerPoint format for families to access. Yearbooks will arrive after June 15 and there will be an announcement about distribution. Mr. Litz stated that no decisions have been made yet for school in the fall.

4. Committee Reports: Rachel Stott of the Marshall Market again thanked everyone for their generous contributions of over \$4000 for grocery gift cards. She said that the families were so incredibly thankful. The market will resume in the fall with \$1000 carried over from this year. ANGC reported that most of the fees had been donated back to ANGC. Some of those funds will be used to purchase graduation gifts for the seniors. Donated auction items will be auctioned off in a "first come, first serve" manner. The \$7000 non-refundable inflatable will be donated to next year's seniors. ANGC is also going to help Boosters, who were hit hard by the cancellation of the mulch sale.
5. Vote on Officers: Carolyn Keehan, Sonia Lewis, Marie Robles and Elizabeth Keegan were approved for a second term.
6. Awards Nominations: There were 9 candidates nominated for the Teacher of the Year award, 2 for the Staff Member of the Year, and 6 seniors for the Debbie Witherow award. Carolyn read the nomination letters for all candidates and members voted by Google docs. Winners will be announced in the PTSA blast.
7. Volunteer Appreciation: Carolyn thanked all of our volunteers and committee chairs for their service this year. A small token of appreciation will be mailed to chairs and class parents. This year the PTSA created an additional award for Outstanding Parent Involvement. The first recipients of the annual award are John and Marie Windt. John ran the Wizards fundraiser for ANGC and Marie is co-chair of the Marshall Market, among other things. Thank you for all you do for Marshall High School!